The Grown in Britain Standard
(and its Requirements for Auditing
Licence Applicants and Holders)

AIM

The aim of this course is to provide potential applicants and auditors of the Grown in Britain Standard with an introduction to the Standard, its general requirements and the different categories of the licence and how these should be complied with and audited against the Standard.

LEARNING OUTCOMES

At the conclusion of the course, attendees should be able to:

● Know the main components of the Standard and the four key elements – UK provenance, legally felled, from sustainably managed forests and with an effective chain of custody for inputs and outputs.
● Have an understanding of forest policy and regulation in the UK.
● Have an understanding of how forests are sustainably managed, and what systems are in place to evidence this, and how they relate to the two Standards – Grown in Britain (GiB) and Grown in Britain Woodfuel (GiB-W).
● Understand the definitions of "legal" and "sustainable" in the context of the two Standards.
● Have an understanding of the processes involved in chain of custody for inputs and outputs.
● Know how an application can be made to the Standard and under which category – Forest, Forest Product, Supplier, Legal Only, + Recycled Content and Woodfuel.
● Know the General Requirements of the two Standards.
● Understand what is required in terms of record keeping by Licence holders in order to maintain compliance with the two Standards.
● Understand the requirements of label use and branding compliance.
● Be aware of biosecurity issues and control measures and health and safety.

For those wanting to be an auditor there is an additional session, Session 4 - Understand the role of auditor which includes an integrated assessment.

AGENDA

09:00   Registration starts

09:30   Domestics and Introductions

09:40   Session 1 – An introduction to Grown in Britain and the Standard covering the main components as follows:

- What is Grown in Britain?
- What the Standard is for
- Who the Standard is for
- What area does it cover?
- The four key elements to licensing – UK provenance, legally felled, from sustainably managed forests and with an effective chain of custody for inputs and outputs
- Scope and the different categories of the licence available – Forest, Forest Product, Supplier, Legal Only, + Recycled Content and Woodfuel
- How to make an application and fees

10:45   Break

11:00   Session 2 – Forest policy in the UK and sustainable forest management systems covering the following:

- EU forest policy including EUTR, FLEGT licensing and Voluntary Partnership Agreements
- UK forest policy including forest law and UKFS
- UKWAS and certification
- Definitions for "legal" and "sustainable"
- UK Government Timber Procurement Policy and role of CPET including Cat A and Cat B evidence, timber procurement advice notes
- UK Timber Standard for Heat and Electricity
- UK Forest Management Plans and the role of FCE, FCS, NRW and FSNI
- UK Timber Standard for Heat and Electricity and RHI requirements for woodfuel products
- Chain of Custody

12:30   Lunch

13:30   Session 3 – Including eligibility criteria for inputs and outputs, general requirements, requirements for record keeping, compliance with the standard, label use and branding compliance and GiB terms and conditions. To include:

- All eligibility criteria for inputs and outputs for the four different categories of the Licence
- General requirements
  - Management, procedures, responsibility and record keeping
  - Product schedules
  - Purchasing/receipt and storage
  - Material accounting
  - Sales and delivery; product claims

- Label use and branding compliance
- GiB Terms and Conditions

14:45 Break

15:00 Session 4 – **For auditors** (those not wishing to be an auditor can leave at this point): Record keeping and ensuring compliance with the Standard – the role of the auditor. Also including bio-sec, H&S, recap and written assessment:

- Requirements for record keeping
- Auditing requirements for:
   - Forest licence audits
   - Forest product CoC audit including Supplier and Legal Only categories
- Analysis of evidence and developing evidentiary findings
- Certification decision making
- Dealing with non-conformances
- Report writing to GiB requirements
- Biosecurity and health and safety considerations for site visits
- Recap – allow ¼ hour
- Written assessment – allow ½ hour

16:30 End

Notes

The course will be designed around the standard training delivery process of TELL – SHOW - DO and include a combination of:

- Introductory power point based slides showing key areas of information
- Joint discussion sessions
- Group and individual exercises – written and verbal
- Auditing exercises based on example data
- Written assessment

The course is a requirement if you wish to become a GiB auditor but does not train people on how to be an auditor only on how to interpret the Standard and ensure audits that are carried out on licence holders are compliant with the requirements of the Standard. GiB has an outline of the qualifications of what makes a GiB auditor. This includes qualifications and experience. This course is one of the requirements.

It would be useful for attendees to bring along notepaper, a pen and a calculator but this is not essential as they will be provided on the day.

On making your booking, please let us know if you have any specific dietary or other requirements.